

**Academic Affairs Committee Minutes**  
**March 12, 2018**  
**3:00 – 4:00pm; Cottonwood Room**

**Present:** Sarah Cook, Anne Fredrickson, Jason Jolicoeur, Sungkyu Kwak, Tom Prasch, Kandy Ockree, Caren Dick, Melanie Worsley, Nancy Tate (ex officio)

**Guests:** Roy Wohl, Chris Jones, Tonya Ricklefs, Rhonda Peterson Dealey, Bruce Mechtly, Steve Grenus

1. The meeting was called to order at 3:02pm.
2. The minutes from the January 29, 2018, and February 26, 2018, meetings were approved and will be forwarded to Faculty Senate.
3. A motion and second were made to discuss new business/action items first; the committee approved.
4. Action Items:
  - a. New Minor Degree in Social Work
    - i. The agenda item was introduced by Chair Worsley.
    - ii. A motion and second were made to discuss the agenda item.
    - iii. Committee members asked for clarification on what the minor would prepare students to do. Social Work faculty explained that the minor would assist students in several majors, such as Criminal Justice, in approaching their professional career from a broader perspective. In addition, while the minor is not a certificate, it can help MSW applicants without a BSW degree meet some of the prerequisites for the MSW program.
    - iv. A motion was made and seconded to approve the agenda item. The committee approved and the item will be forwarded to Faculty Senate.
  - b. BA in Religious Studies Change
    - i. The agenda item was introduced by Chair Worsley.
    - ii. A motion and second were made to discuss the agenda item.
    - iii. The Religious Studies faculty member explained that the proposal aims to modernize the major with current trends in the field, as well as adjust the number of required major hours to match the number of faculty in the discipline. The committee expressed concern that only 19 Religious Studies prefixed credit hours were required for the major. Following discussion and examination of the 2017-2018 Undergraduate Catalog, in which Philosophy courses carry the same weight as Religious Studies courses toward the RG major, the committee was satisfied that the BA requirement of a minimum of 24 major credit hours was being met.
    - iv. A motion was made and seconded to approve the agenda item. The committee approved and the item will be forwarded to Faculty Senate. In addition, Chair Worsley will notify CAS of the concern raised above regarding the potential need to add language that clarifies the practice of counting Philosophy courses as equal to Religious Study courses in meeting the major courses credit hour requirement for the BA degree.
  - c. MEd Special Education High Incidence Change
    - i. The agenda item was introduced by Chair Worsley.

- ii. A motion and second were made to discuss the agenda item.
  - iii. Chair Worsley recommended the agenda item be sent to the Graduate Council.
  - iv. A motion was made and seconded to forward the agenda item. The committee approved and the item will be forwarded to Graduate Council.
- d. New BA in Kinesiology in Health and Fitness Promotion
  - i. The agenda item was introduced by Chair Worsley.
  - ii. A motion and second were made to discuss the agenda item.
  - iii. Committee members did not have concerns with the proposal.
  - iv. A motion was made and seconded to approve the agenda item. The committee approved and the item will be forwarded to Faculty Senate.
- e. New BS in Kinesiology with Exercise and Rehabilitation Science
  - i. The agenda item was introduced by Chair Worsley.
  - ii. A motion and second were made to discuss the agenda item.
  - iii. Committee members did not have concerns with the proposal.
  - iv. A motion was made and seconded to approve the agenda item. The committee approved and the item will be forwarded to Faculty Senate.
- f. New Minor in CIS with Concentration in Digital Forensics
  - i. The agenda item was introduced by Chair Worsley.
  - ii. A motion and second were made to discuss the agenda item.
  - iii. Following discussion regarding required CIS courses and the potential for "hidden prerequisites," as well as the fact that CM 101 would not count toward the minor, the committee recommended amending the agenda item to include the following additional information: courses must include CM 111 and CM 245; CM 101 will not count toward the minor.
  - iv. A motion was made and seconded to approve the amendment. The committee approved and a motion was made and seconded to approve the amended agenda item. The committee approved and the amended agenda item will be forwarded to Faculty Senate.
- g. New Minor in CIS
  - i. The agenda item was introduced by Chair Worsley.
  - ii. A motion and second were made to discuss the agenda item.
  - iii. Following discussion regarding required CIS courses and the potential for "hidden prerequisites," as well as the fact that CM 101 would not count toward the minor, the committee recommended amending the agenda item to include the following additional information: courses must include CM 111 and CM 245; CM 101 will not count toward the minor.
  - iv. A motion was made and seconded to approve the amendment. The committee approved and a motion was made and seconded to approve the amended agenda item. The committee approved and the amended agenda item will be forwarded to Faculty Senate.
- h. New Program in Applied Statistics
  - i. The agenda item was introduced by Chair Worsley.
  - ii. A motion and second were made to discuss the agenda item.
  - iii. Committee members asked for clarification on what Applied Statistics would prepare students to do. The Mathematics and Statistics faculty member explained that it would provide students the necessary background for data analytics.
  - iv. A motion was made and seconded to approve the agenda item. The committee approved and the item will be forwarded to Faculty Senate.

- i. Revised General Education Requirements
    - i. The agenda item was introduced by Chair Worsley.
    - ii. A motion and second were made to discuss the agenda item.
    - iii. Committee members expressed concern with how approval would affect CAS requirements for BA and BS degrees, and if approval would supplant the CAS governance process.
    - iv. A motion was made and seconded to table the agenda item pending recommendations from CAS and other programs that would be affected by this change (i.e. programs with 12 credit hours or more required in a general education attribute). The committee approved tabling the item.
5. Old Business:
  - a. Student Classification Hours Undergraduate Catalog Language
    - i. The agenda item was introduced by Chair Worsley.
    - ii. A motion and second were made to discuss the agenda item.
    - iii. The committee discussed revisions to the draft, clarifying who can approve exceptions and specifying that it may be necessary for students, in consultation with their advisors, to begin taking upper-level courses in the sophomore year in order to complete a degree program in four years.
    - iv. A motion was made and seconded to the modified draft. The committee approved and the modified draft will be forwarded to Faculty Senate.
6. A motion and second were made to adjourn the meeting; the committee approved and adjourned at 4:21pm.